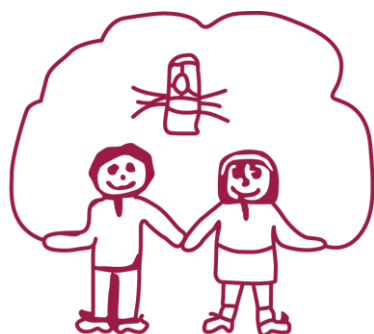


# Admissions Policy

## 2020-2021



Choppington Primary School  
– a happy place to be –

**School:** Choppington Primary School

**Head Teacher:** Daniel Nelson

**Named personnel with designated responsibility for Admissions:**

Academic Year	Admissions Lead	Deputy Admissions Lead	Nominated Governor	Chair of Governors
2020/21	Mr D. Nelson	Mrs D. Stephenson		Mr K. Ball

**Policy review dates:**

Review Date	Changes made	By whom	Date shared
Autumn 2018	30 hours entitlement	Mrs D. Stephenson	20/11/18
Autumn 2020	Date change	Mrs D. Stephenson	06/10/20

Choppington Primary School can accommodate an average of 15 children within each year group from Reception, Key Stage 1 and 2.

The Nursery can accommodate up to 15 children within one academic year, on a part-time basis, five mornings. We also offer 30 hour entitlement for 3 and 4 year olds. To find out general information about Northumberland County Council's 30 hour free childcare, please [click here](#).

We have provision for two year olds (Little Learners) both funded and paid. We offer 15 hours provision, five mornings.

When places are available, children will be admitted to Little Learners/Nursery in the term that begins following their second/third birthday. Parents will be informed in writing when a place is available at the following times:

- Children starting in September will be informed in the Summer Term.
- Children starting in January will be informed in the Autumn Term.
- Children starting in April will be informed in the Spring Term.

In the event of demand exceeding the number of places available, decisions will be based on the following factors:

1. Children living within the catchment area of the school and those on whose behalf firm evidence is presented that they will be living in the catchment area by the appropriate admission date.

2. Children with an exceptional social or medical reason that means that they can only attend that specific school (for example, where the child or one or both parents has a disability that means that the child can only go to one school).

- Strong supporting evidence must be provided from a professional body involved with the family or the child.
- The professional must be independent of both the family and the school
- The evidence must relate specifically to the school for which the application is being made and must demonstrate clearly why it is the only school that can meet the child's needs No assumptions should be made that the submission of the relevant evidence will, in itself be sufficient to allocate a place.

3. Children resident in the greater catchment area of the school partnership who have siblings already in the school and who are expected to be on roll at the school at the time of admission. Evidence must be presented to confirm that the child will be living in the greater catchment area by the appropriate admission date.

NOTE: Supporting evidence must be submitted at the time of application . You will not be allocated a place under this criterion if you omit to send to the School Admissions Manager a written statement from a professional third party by 15 January 2021.

4. Children resident in the greater catchment area of the school partnership Evidence must be presented to confirm that the child will be living in the greater catchment area by the appropriate admission date.

NOTE: The greater catchment area for a school is the catchment area of the high or secondary school i.e all school in a partnership that feed into a particular high or secondary school.

5. Children who have a sibling who already attends the school and who is expected to be on roll at the school at the time of admission.

For the purpose of admissions siblings are deemed to be brothers and sisters, step brothers and sisters, adopted brothers and sisters and other children who reside permanently in the household and are treated as siblings.

6. Children on whose behalf preferences are expressed on grounds other than those outlined above.

In the case of dispute the Headteacher will make the final decision, although the parent always has the right to appeal to the Director of Children's Services. As a general principle children will transfer to a Primary School during the Autumn Term following their 4<sup>th</sup> birthday.

For all other information please refer to the information provided by the local authority on our school website.

**Reviewed:** Autumn 2020

**Date of next review:** Autumn 2021